

# **Role Profile**

Job Title	Electrician		
Reporting into	Supervisor - Electrical		
Directorate	Property Services - IMS	<b>Working Style</b>	Mobile (IMS Only)
Responsible for	N/A		
<b>Level of Work</b>	Level 1 - Team Member		

#### **Summary of Role:**

As an Electrician, you will coordinate and ensure the delivery of a high-quality fault fixing and maintenance service across multiple sites that meet our service specifications and customer expectations. This role sits within the internal maintenance service covering the geographical area of the business. The Property Services team is responsible for our property responsive repairs and maintenance service.

### **Key Areas of Responsibility:**

- Undertake all work to the highest standard possible and in line with current best practice
  and our guidelines, while complying with contract specifications and service delivery
  conditions. This includes delivery of the service to the highest standards of customer care
  and act as an ambassador for the company while in our customers' homes.
- Diagnose and repair electrical domestic electrical systems, including fault-finding, rewiring, and monitoring.
- Ensure good quality workmanship which upholds company standards, complies with building regulations, and follows safety requirements.
- Demonstrate a positive and professional approach at all times to our customers, ensuring wherever possible the highest standard of customer service and satisfaction.

#### Skills, Knowledge and Experience:

Skills, knowledge and experience required for a Level 1 - Team Member role, along with the below role specific requirements:

- Post qualification experience in the electrical industry.
- Awareness of health and safety procedures.
- Knowledge of responsive maintenance.
- Experience utilising other building skills to an acceptable standard.
- Experience of working in customers' homes. (D)
- Technical diagnosis of electrical faults.
- Periodic testing and installation work.
- Full, valid UK driving licence.
- Knowledge of green energy systems. (D)

## **Professional/Vocational/Academic Qualifications:**

• Level 3 NVQ (either City & Guilds 2360 parts 1 and 2 or City & Guilds 2330 2351 levels 2 and 3) (or equivalent).

You are expected to work within the guidance set out in LiveWest's policies and that you comply with the confidential nature of some processes in line with the General Data Protection Regulations 2018. Confidentiality can only be maintained when someone is not at risk. Any child protection or vulnerable adult concerns should be reported to the line manager immediately.



- AM1 and AM2. (D)
- City & Guilds 2382-12 18th Edition.
- City & Guilds 2391/2 Inspection and testing or equivalent (or willingness to work towards this).

# **Safeguarding and Lone Working:**

- Basic DBS Check.
- Lone Working.

Values and Behaviours to be demonstrated in this role:				
We are customer focused	We challenge convention	We deliver together		
We are committed to safety We operate safely, and are committed to ensuring the safety and wellbeing of others	We keep learning We know the business, are commercially astute and an SME in our field	We manage ourselves  We take accountability for our own performance and actions		
We listen and take account of customer views We put the customer at the heart of what we do	Operates fairly and respectfully, expects the same from others, and focusses on the right stuff	We collaborate with others Works effectively with others to achieve goals		
We get things done We have personal drive and deliver to a high standard, on time	We innovate and improve We constantly seek to improve the way we do things	We lead and inspire We get the best out of others by providing strong and flexible leadership		
We communicate effectively We ensure effective flow of information and ideas				

The above criteria are considered essential unless indicated as desirable (D)

Please refer to the levels of work framework for the generic responsibilities, experience, skills and qualifications required for all roles at this level.

This list is not exhaustive and you will be expected to perform different tasks as necessitated by your changing role within the organisation and overall business objectives and values of LiveWest.